

RISK ASSESSMENT ADVENTURE FOREST LIMITED



SUBJECT: Covid 19

RISK ASSESSMENT REF: Covid-19 02/20

WRITTEN BY: Operations Support Team & Head of Health, Safety and Wellbeing

Risk Matrix							
Risk rating guidance	Likelihood (L)	5	5	10	15	20	25
		4	4	8	12	16	20
		3	3	6	9	12	15
		2	2	4	6	8	10
		1	1	2	3	4	5
			1	2	3	4	5
Severity (S)							
Acceptability of risk guidance	High-risk: 15 – 25		High-risk activities should cease immediately. Further effective control measures to mitigate risks must be introduced.				
	Medium-risk: 8 – 12		Medium-risks are an acceptable level based on the reduced likelihood after sufficient control measures are implemented				
	Low-risk: 1-6		Low-risks are largely acceptable. Where it is reasonable to do so, efforts should be made to reduce risks further.				
Guidance. When completing a risk assessment, you should:	<ol style="list-style-type: none"> 1. Identify the persons at risk and the significant hazards. 2. Calculate an initial RR for the activity. 3. Identify risk control measures that reduce the risks to an acceptable level. 4. Calculate a revised RR - you should consider how much safer the task will be if the control measures are followed. Here, you should consider changing both the likelihood (L) and the severity (S) ratings. 						
Note. Ideally, you should look to reduce the risks so that the task can be classified as “low-risk”.							

Likelihood	Definition	Points rating
Inevitable	If the work continues as it is, there is almost 100% certainty that an accident will happen, for examples: A broken stair or broken rung on a ladder, Bare, exposed electrical conductors, Unstable stacks of heavy boxes	5
Highly likely	Will happen more often than not. Additional factors could precipitate an incident but it is still likely to happen without this additional factor.	4
Possible	The accident may occur if additional factors precipitate it, but it is unlikely to happen without them.	3
Unlikely	This incident or illness might occur but the probability is low and the risk minimal.	2
Remote possibility	There is really no risk present. Only under freak conditions could there be any possibility of an accident or illness. All reasonable precautions have been taken - This should be the normal state of the workplace.	1

Severity	Definition	Points rating
Very high	Causing multiple deaths and widespread destruction eg. fire, course/building collapse.	5
High	Causing death, serious injury or permanent disability to an individual.	4
Moderate	Temporary disability causing injury (to member of the public, contractor or employees) or disease capable of keeping an employee off work for seven days or more and reportable under RIDDOR (Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 1995).	3
Slight	Minor injury (to member of the public, contractor or employee), which would allow the individual to continue work after first aid treatment on site or at a local surgery. The duration of the stoppage or treatment is such that the normal flow of work is not seriously interrupted.	2
Nil	Very minor injury, bruise, graze, no risk of disease.	1



SER	HAZARD	L	S	RR	WHO MIGHT BE HARMED	CONTROL MEASURES	FURTHER CONTROL MEASURES: reviewed annually to formulate Risk Reduction Plan	L	S	RR
1	Contracting COVID 19	3	4	12	Staff, Customers and general public	<p>The UK Government has published guidance on working safely during coronavirus (COVID-19). Our Risk Assessment will implement all reasonable measures to manage risks related to COVID-19 so far as reasonably practicable. Each of our sites will produce a site specific Covid-19 risk assessment for each activity which aligns with the Covid-19 risk assessment below.</p> <p>We have implemented the following:</p> <ul style="list-style-type: none"> • Increased Social distancing in accordance with government guidance • Website recommends on-line booking • Website FAQ's and customer videos what to expect on arrival to site • On-line disclaimer, safety rules and advice • Use of lanes/markers for queuing customers to maintain social distancing • Reduction of close contact with staff and customers • Hand Washing/provision of alcohol-based sanitisation at arrival to cabin and on completion of activity • Hand Washing/provision of alcohol-based sanitisation at designated locations of each activity • Staff encouraged to maintain regular hand hygiene practices and have personal alcohol-based sanitiser • Increased cleaning and disinfection paying particular attention to high touch point areas (gate lock pads, pens, PED's, SR&A sheets, etc) using approved cleaning products • Advice to staff to self-isolate / stay home if showing symptoms • Ask customers/staff to leave if displaying symptoms of illness 		2	4	8



					<ul style="list-style-type: none"> • Use of Sneeze guards at cabin windows • Use of lanes/markers for queuing customers to control distancing • Staff will maintain social distancing and where necessary will wear face covering or full face shield where close contact to a customer is required for each activity • Staff breaks will be staggered • Cabin and staff kitchen will undergo frequent cleaning throughout the day using approved cleaning products • Review latest Government advice daily during the outbreak, update and advise staff on procedural changes when required • Public toilets are maintained by the landlords • Go Ape staff toilets will be cleaned regularly using approved products • In cases of known or suspected COVID 19 guidance will be followed. https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings/covid-19-decontamination-in-non-healthcare-settings • Clear, consistent, communication and training will be given to all Go Ape staff, to enable them to understand COVID 19 related safety procedures 			
					<p>High Ropes Courses</p> <ul style="list-style-type: none"> • Ground markings at harnessing, practice site (Adventure) pre-brief (Challenge), gates (Adventure) and Site 1 (Challenge) to ensure social distancing • Allow/encourage customers to fit and pull up own harnesses before final visual check by instructors using face shields • Customers to take own harnesses off • Encourage customers not to bring personal belongings • Harnesses will be used in rotation • Returned harnesses will be cleaned with soapy water spray • Cleaned harnesses will be allowed to dry in ventilated area and re-join rotation • If we suspect a harness has been contaminated – it will be cleaned immediately if practicable in warm soapy water at 35°C, or where it cannot be cleaned immediately, it will be bagged, tagged and quarantined until such time it can be cleaned 			

						<ul style="list-style-type: none"> • Face shields will be cleaned by the instructor at the end of their shift • Instructor harnesses will be cleaned by the instructor at the end of their shift 			
	Abuse towards staff	4	2	8	Staff, Customers and general public	<ul style="list-style-type: none"> • Notice on display, informing customers that queues may form and ask for their understanding and patience. • A zero tolerance stance will be taken and the customer(s) will be asked to leave 	2	2	4

Examples of Covid-19 Site Signage:



Examples of Hand Washing/alcohol-based sanitiser stations



The Review Process: This risk assessment will be reviewed when it is suspected that the assessment is no longer valid or there has been a significant change in government guidance

Refs:
 Current Government advice
 Go Ape Generic Activity Risk Assessments