









SHORT RISK ASSESSMENT




Risk assessment - topic/area covered	
SITE	All Sites
LOCATION	Generic
TASK/ACTIVITY	Trash Free Trails School and Corporate litter pick
Other information:	

Risk assessment sign off					
Prepared by:	Operations and H&S	Signature:	V.Herbert	Date:	February 2025
Reviewed by:		Signature:		Date:	
Date for review:	January 2026				

Risk Matrix								
Risk rating guidance	Likelihood (L)	5	5	10	15	20	25	Likelihood (L) x Severity (S) = Risk Rating (RR).
		4	4	8	12	16	20	
		3	3	6	9	12	15	
		2	2	4	6	8	10	
		1	1	2	3	4	5	
			1	2	3	4	5	
		Severity (S)						
Acceptability of risk guidance	High-risk: 15 – 25		High-risk activities should cease immediately. Further effective control measures to mitigate risks must be introduced.					
	Medium-risk: 8 – 12		Medium-risks should only be tolerated for the short-term and only whilst further control measures to mitigate the risks are being planned and introduced.					
	Low-risk: 1-6		Low-risks are largely acceptable. Where it is reasonable to do so, efforts should be made to reduce risks further.					
Guidance. When completing a risk assessment, you should:	<ol style="list-style-type: none"> 1. Identify the persons at risk and the significant hazards. 2. Calculate an initial RR for the activity. 3. Identify risk control measures that reduce the risks to an acceptable level. 4. Calculate a revised RR - you should consider how much safer the task will be if the control measures are followed. Here, you should consider changing both the likelihood (L) and the severity (S) ratings. 							
Note. Ideally, you should look to reduce the risks so that the task can be classified as “low-risk”.								

Personal protective equipment (PPE) assessment								
In many instances, you will be able to reduce risks further by asking staff/others to wear/use PPE. You should identify which items are required for the task here:								
Type of PPE:								
	Head (BS EN 397)	Footwear (BS EN 345-1)	Eye (BS EN 165:2005)	Hand (BS EN 420:2003)	Hearing (EN 352-1)	Hi-Visibility Vest (BS EN 471)	RPE	Fall Arrest (BS EN 361)
Additional requirements (list here):								
Note. PPE must only be considered as, when other control measures, such as guarding, local exhaust extraction, preventing noise at source, eliminating the need to work at height etc. are not possible. PPE should always be considered as a last resort option. PPE should only be worn when there is reasonable justification for doing so.								

Risk assessment									
Activity	Persons at risk	Significant hazards	Initial			Risk control measures	Residual		
			L	S	RR		L	S	RR
Removal of 'trash' – litter picking	Customers and Employees	Infection from handling dirty materials	4	2	8	Nitrile gloves are available at cabins to protect broken skin on hands. Litter pickers also provided to avoid need to touch materials directly. Instructions provided to group on what not to pick up. Hand cleaning facilities available and advised in the instructions to the use of once the activity is complete.	1	2	2
Site walk	Customers	Trip hazards in forest environment. Interaction of participants with vehicles in the park.	4	2	8	Video briefing before the activity to advise customers to walk slowly, looking out for moving vehicles and bicycles, and to be aware of trip hazards and uneven ground. Customers to be warned if the trails or walking route cross any forest roads or car park areas, to look out for moving vehicles. Site team can share site specific information and suggested routes, highlighting any road or cycle crossings.	1	2	2
Site walk	Customers	Customers getting lost and/or injured whilst away from our care.	3	2	6	Suggested trail route given by site team along with site map. Time leaving and returning to/from cabin, and number in group recorded, in cabin log. Cabin phone number given to group leader for emergency. The group leaders' phone number to be on record in case group misses expected return time. If mobile signal is a problem, then a site radio can be issued instead.	1	2	2
Litter picking	Customers and Employees	Injury through picking up objects that are heavy	3	2	6	The activity brief instructions tell the customers not to try and pick up anything that may be too heavy.	1	2	2

									
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